

## Description of processing activities

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### 1 RamBase Cloud ERP

#### Subject Matter

The provision of RamBase to Customer (by Partner or JHC) will involve processing of Personal Data. Processor will i.a. perform application operations, support, maintenance, training, consulting and product developments in RamBase Cloud ERP.

#### Duration of the processing

The processing will expire upon termination of the RamBase Cloud ERP Customer Agreement or when all Personal Data are returned or deleted, whatever happens first.

#### Nature and Purpose of the Processing

Processor will process Personal Data for the purposes of providing RamBase Cloud ERP to Customer in accordance with the RamBase Customer Agreement.

#### Categories of Data

Data relating to individuals provided to Processor via RamBase Cloud ERP, by (or at the direction of) Customer or by Customer end users. This includes Personal Data such as name, address, gender, contact info, qualifications, emergency contacts / next of kin, work hour arrangements, worked time, sick or other leave time and transaction details. Processor may access Special categories of Personal Data if stored in RamBase Cloud ERP (e.g. health data concerning employees contained in the context of social security schemes).

#### Data Subjects

Data Subjects include the individuals about whom data is provided to Processor via RamBase Cloud ERP by (or at the direction of) Customer or by Customer end users. The Data Subjects will typically be employees of Customer, contact persons in other enterprises and end users of Customer's services (consumers).

## 2 RamBase QMS

### **Subject Matter**

The provision of RamBase QMS to Customer (by Partner or JHC) will involve processing of Personal Data. Processor will i.a. perform application operations, support, maintenance, training, consulting and product developments in RamBase QMS.

### **Duration of the processing**

The processing will expire upon termination of the RamBase QMS Customer Agreement or when all Personal Data are returned or deleted, whatever happens first. Nature and Purpose of the Processing

Processor will process Personal Data for the purposes of providing RamBase QMS to Customer in accordance with the RamBase QMS Customer Agreement.

### **Categories of Data**

Data relating to individuals provided to Processor via RamBase QMS, by (or at the direction of) Customer or by Customer end users. This includes Personal Data such as name, address, gender, contact info, qualifications, emergency contacts / next of kin. Processor may access Special categories of Personal Data if stored in RamBase QMS (e.g. health data concerning employees contained in the context of social security schemes).

### **Data Subjects**

Data Subjects include the individuals about whom data is provided to Processor via RamBase QMS by (or at the direction of) Customer or by Customer end users. The Data Subjects will typically be employees of Customer, contact persons in other enterprises and end users of Customer's services (consumers).